**TENDER BY THE TENDERER**

**for the procurement organised by the State Revenue Service**

**“Purchase of a Dog”**

**Procurement Identification No. FM VID 2023/203**

Tenderer Registration No , by signing its “Tender by the Tenderer”:

* confirms that it shall provide the subject of the procurement “Purchase of a Dog”, ID No. FM VID 2023/203, in accordance with the compulsory (minimum) technical requirements and prices determined in the Financial Tender;
* confirms that, in performing its obligations under the Procurement Contract, it will not carry out transactions (will not buy goods or services) with any natural or legal persons which are directly or indirectly (including their shareholders, members of the board or of the council, beneficial owners, authorised representative or procuration holder, or person authorised to represent a legal person in activities related to a branch, or a partnership member, member of its board or council, beneficial owner, authorised representative or procuration holder, if the legal person is a partnership) under any national or international sanctions or significant sanctions of member states of the European Union or North Atlantic Treaty Organisation affecting interests of the financial and capital market;
* certifies that the Tenderer is not subject to provisions of Article 5.k(1) of Council Regulation (EU) No. 833/2014 of July 31, 2014), namely, the Tenderer (including the Tenderer's subcontractor/s) is not:

1. a Russian national, a natural person residing in Russia, or a legal person, entity or body established in Russia;
2. a legal person, entity or body whose proprietary rights are directly or indirectly owned for more than 50 % by an entity referred to in point (a) of this paragraph;
3. a natural or legal person, entity or body acting on behalf or at the direction of an entity referred to in point (a) or (b), including, where they account for more than 10 % of the contract value, subcontractors, suppliers or entities whose capacities are being relied on within the meaning of the public procurement Directives.

# 1. TECHNICAL TENDER

*Table 1*

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Compulsory (minimum) requirements** | | **Tenderer’s Tender** *(Tenderer[[1]](#footnote-1) shall fill in*  *each box)* |
| **1.** | **SUBJECT OF THE PROCUREMENT** | | |
| 1.1. | Purchase of one young, non-trained dog (hereinafter referred to as the ‘Dog’) for ensuring the operation of the National Customs Board of the State Revenue Service (hereinafter referred to as the ‘Contracting Authority’). | | |
| 1.2. | The purchase of the dog shall be carried out by 15 December 2023 at the latest. | | |
| **2.** | **REQUIREMENTS FOR THE DOG** | | |
| 2.1. | Dog breed | German Shepherd, Belgian Shepherd, Labrador or Springer Spaniel and other dogs of medium/average height. |  |
| 2.2 | Pronounced hunting instinct | Has a pronounced hunting instinct; |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Compulsory (minimum) requirements** | | **Tenderer’s Tender**  *(Tenderer 1 shall fill in each box)* |
|  |  | Has a high level of desire for a toy; the interest is persistent; |  |
| Able to play actively and search for a motivating item for a long time. |  |
| 2.3. | Positive or neutral attitude to the surrounding environment | Eager to make contact with strangers, positive attitude; |  |
| Under no circumstances is aggressive or easily frightened. |  |
| 2.4. | Stable and balanced  nervous system | Active, yet balanced and stable, controllable. |  |
| 2.5. | Self-confidence in a strange environment | Self-confident, independent, able to quickly adapt to new situations quickly, brave. |  |
| 2.6. | Good physical condition | Physically well-developed, able to withstand physical activities for prolonged periods. |  |
| 2.7. | Indifferent  attitude towards noises | Shows no fear or aggression to noises. |  |
| 2.8. | Dog’s age | 3-20 months. |  |
| 2.9. | The service dog must be clinically examined and have no health disorders | Vaccinated against rabies (in accordance with European Union regulations). Vaccination has been carried out at least twenty-one (21) days prior to signing a delivery and acceptance certificate. |  |
| On the date of delivery and acceptance certificate for the dog, a European Union (EU)pet passport (as per Regulation 577/2013 (EU)) with notes on vaccination against rabies, carnivorous plague, parvovirus, infectious hepatitis, parainfluenza and leptospirosis, and the clinical examination record of an authorised veterinarian in the passport is no older than 5 days. |  |
| As of the day of signing the dog delivery and acceptance certificate, the dog shall be microchipped with a microchip which complies with ISO 11784 or 11785. |  |
| 2.10. | Additional requirement | Accessories — a collar and 2-m long leash per dog. |  |
| **3.** | **ASSESSMENT OF VERIFICATION/TESTING OF THE DOG** | | |
| 3.1. | To study the inherited and acquired features of the dog, (the instinct level of the dog (hunting instinct), type and strength of the nervous system (dog’s behaviour in the surrounding environment, dog’s attitude towards people and animals) shall be determined) the dog shall be tested. To verify the conformity of the dog, the commission created by the State Revenue Service | |  |

|  |  |  |
| --- | --- | --- |
| **No** | **Compulsory (Minimum) Requirements** | **Tenderer’s Tender**  *(Tenderer 1 shall fill in each box)* |
|  | (hereinafter referred to as the Commission) shall carry out the verification (testing) of the dog for each dog individually. |  |
| 3.2. | The Tenderer must ensure conditions necessary for indoor and outdoor testing. For indoor test: industrial premises with a tiled floor and at least five tables, a dark basement, at least 3 m high metal stairs with grid (transparent) steps.  Outdoor test: a plank-way and a meadow or forest. |  |
| 3.3. | The progress of testing shall be documented and recorded on video. During the testing, protocols on the testing of the dog shall be drawn up: “Protocol on the Indoor and Outdoor Testing of the Dog” and “Protocol on the Testing of the Dog for the Determination of the Hunting Instinct” (see below). The assessment shall be carried out using a 6-point system where “6” is the highest score and “1” is the lowest score. The assessment shall be carried out and recorded for each item of the protocol. The test shall be deemed to have been successfully passed, if the total score of the test is at least “4.80,  rounding the result up to 2 digits after the point”. |  |
| 3.4. | After finishing the inspection (testing), the Tenderer shall have the right to become acquainted with protocols on the inspection (test) of the offered dog.  The Commission shall not assess the dog which has failed the test. |  |
| 3.5. | In order to determine the compliance of the dog to the requirements of the Contracting Authority, the testing shall be carried out by the Contracting Authority’s authorised persons at the place specified in Sub-clause 3.2 of the table in Clause 1 of the Technical Tender, as well as an expert may be invited. |  |
| **4.** | **QUALITY AND WARRANTY** | |
| 4.1. | The Tenderer shall ensure the replacement of the dog with the dog compliant with the requirements of the Contracting Authority or the refund of funds, i.e., the full price of the dog, if:   1. the dog falls ill or dies within five (5) business days following the day of signing the dog delivery and acceptance certificate by both Parties and a certified veterinarian confirms with a statement that the dog has been infected prior to its delivery; 2. within 90 days following the day the dog delivery and acceptance certificate has been signed, inherited diseases or pathologies or disease or pathologies acquired prior to delivery to the Contracting Authority (hip or elbow joint dysplasia, C, D and E spine pathologies, heart diseases, behaviour pathologies, etc.) have been discovered, and it is attested by a certified veterinarian in writing and it hinders or makes impossible the further training and use of the dog for the Contracting Authority’s needs; 3. within 60 days following the day the dog delivery and acceptance certificate has been signed by both Parties, it is discovered that the dog does not comply with any of the requirements determined in Sub-clauses 2.1-2.7 and 2.9 of Clause 1 Table of the Technical Tender and it hinders or makes impossible the further training and use of the dog at the Service for the Contracting Authority’s needs. |  |

|  |  |  |
| --- | --- | --- |
| **No.** | **Compulsory (minimum) requirements** | **Tenderer’s Tender**  *(Tenderer 1 shall fill in*  *each box)* |
| 4.2. | If the facts referred to in Sub-clause 4.1 of Clause 1 Table of the Technical Tender are discovered, the Tenderer shall undertake to carry out the replacement of the dog within three (3) months after a written complaint has been sent by the Contracting Authority for the equivalent dog compliant with the requirements set forth in the Technical Tender. In the cases determined in Sub-clauses 4.1 of Clause 1 Table of the Technical Tender, the Tenderer shall cover expenses related to the transportation of the dog being replaced and the replacement dog. |  |
| 4.3. | If the dog cannot be replaced, the Tenderer shall undertake to refund the received payment specified in the Contract for the dog and expenses for the transportation of the dog being replaced (also in the case if the transportation of the dog has been carried out by the Contracting Authority itself). The Contracting Authority shall not make any additional payments, if the value of the replacement dog exceeds the value of the dog being replaced. The replacement of the dog with another shall be allowed for no more than two (2) times. |  |
| 4.4. | The verification/testing of the dog within the framework of the signed warranty agreement shall be carried out in accordance with the provisions of Clause 3 of Clause 1 Table of the Technical Tender. |  |
| **5.** | **CONTRACTUAL AMOUNT AND THE PRICE OF THE DOG** | |
| 5.1. | The total amount of the Contract for the purchase of the dog referred to in Sub-clause 1.1 of Clause 1 Table of the Technical Tender shall be EUR (\_\_\_), excluding the value added tax (hereinafter referred to as ‘VAT’). VAT shall be calculated and paid in accordance with applicable regulatory enactments. The prices of purchase of the dog are determined in the Financial Tender. The contractual amount as planned by the Contracting Authority may not exceed EUR 4,500, excl. VAT |  |
| 5.2. | The purchase price of the dog specified in the Financial Tender shall include any and all costs related to the complete and high-quality performance of the Contract - value of the dog, micro-chipping and vaccination of the dog, issuance of the European Union (EU) pet passport, dog collar and 2 m (two-metre) long dog leash, full warranty, replacement of the dog with another dog (including transportation expenses when transporting both the dog being replaced and the replacement dog), in the event inherited diseases or non-conformity to the set requirements are established or the dog falls ill prior to its delivery to the Contracting Authority, taxes (except for VAT) and duties applicable to the dog, permits from third parties, customs and other payments to be made for the complete and high-quality performance of the Contract. |  |
| **6.** | **PROCEDURE OF DELIVERY AND ACCEPTANCE OF THE DOG** | |
| 6.1. | The dog shall be transferred into the possession of the Contracting Authority as of the day the delivery and acceptance certificate (according to the template provided in the Annex to the Technical Tender) is signed by both Parties and shall be transferred into the ownership as of the day the Contracting Authority pays the price of purchase of the dog in full.  The delivery and acceptance certificate shall be signed no later than 3 (three) business days after signing the Contract. |  |

|  |  |  |
| --- | --- | --- |
| **No.** | **Compulsory (minimum) requirements** | **Tenderer’s Tender** *(Tenderer 1 shall fill in each box)* |
|  | The delivery and acceptance certificate shall become an integral part of the Contract. The authorised person of the Contracting Authority shall not sign the delivery and acceptance certificate, if the dog does not comply to the requirements of the Contract or the Tenderer fails to submit all the documents to be submitted together with the dog, which are specified in Clause 2 of the delivery and acceptance certificate template (pedigree documents must be submitted only if there are any) or fails to fulfil the additional requirement set forth in Clause 2.10 of Clause 1 Table of the Technical Tender. |  |
| **7.** | **TERMS OF PAYMENT** |  |
| 7.1. | The Contracting Authority shall make payment for the purchase of high-quality Dog compliant with the requirements of the Contracting Authority within thirty (30) days following the day of singing of the Contract and the delivery and acceptance certificate by both Parties and issuance of the invoice, by transferring the payment to the Tenderer’s current account specified in the Contract. The date of transfer of funds from the current account of the Contracting Authority shall be deemed as the moment of payment. An invoice may be prepared also in electronic form and be valid without a signature, if it has been drawn up in accordance with the requirements set forth in the regulatory enactments in force in the Republic of Latvia. |  |
| 7.2. | If the Contracting Authority has no right to make payment to the Tenderer for the actually supplied dog due to the sanctions applied to the Tenderer, the Contracting Authority shall postpone the making of payment and the set payment deadlines shall be suspended until sanctions are removed for the Tenderer (including also if international or national sanctions or significant sanctions determined by a Member State of the European Union or the North Atlantic Treaty Organisation, affecting the financial and capital market, are applied to a shareholder, a member of the board or of the council, beneficial owner, authorised representative or procuration holder, or the person having the right to represent the Tenderer in the activities related to the branch, or a member of the partnership, its member of the board or of the council, beneficial owner, authorised representative or procuration holder, if the Tenderer is a partnership) and payments can be made. |  |
| **8**. | **LIABILITY OF THE PARTIES** | |
| 8.1. | The Tenderer shall be liable for the conformity of the dog to the requirements set by the Contracting Authority. |  |
| 8.2. | The Contracting Authority shall demand and the Tenderer shall pay a contractual penalty for failure to comply with the deadline for signing the delivery and acceptance certificate specified in Sub-clause 6.1 of the table in Technical Tender in the amount of one tenth of one percent (0.1%) of the value of the dog being supplied for each day of delay, but not exceeding ten percent (10%) of the value of the dog being supplied, provided that the failure to sign delivery and acceptance certificate is the Tenderer’s fault. |  |
| 8.3. | The Contracting Authority shall demand the Tenderer to pay a contractual penalty for failure to comply with the deadline specified for the replacement of the dog in the amount of 0.1% (one tenth of one percent) of the value of the dog being replaced for each day of delay, but not exceeding 10% (ten percent) of the value of the dog being replaced. |  |

|  |  |  |
| --- | --- | --- |
| **No.** | **Compulsory (minimum) requirements** | **Tenderer’s Tender** *(Tenderer 1 shall fill in*  *each box)* |
| 8.4. | The Contracting Authority shall make payment for the dog within the period and pursuant to the procedures determined in the Contract. If the Contracting Authority fails to pay for the Tenderer’s invoice, the Tenderer shall demand and the Contracting Authority shall pay a contractual penalty of 0.1% (one tenth of one percent) of the value of the accepted and non-paid dog for each delayed payment day, but not exceeding 10% (ten percent) of the value of the accepted and non-paid dog. |  |
| 8.5. | The Parties shall be obliged to reimburse direct or indirect losses incurred by the other Party, if such losses have occurred as a result of illegal activity or omission of the Party, and the fact of presence of losses, the amount of losses, as well as causal relationship between the relevant activity or omission and the losses incurred have been established and proved. |  |
| 8.6. | The Parties shall bear mutual liability for the honest and timely fulfilment of conditions of the Contract. |  |
| 8.7. | The payment of any contractual penalty determined in the Contract shall not discharge the Parties from the duty to fulfil contractual obligations in full. The contractual penalty shall not be counted towards the compensation of losses. |  |
| 8.8. | If the fulfilment of any obligation determined in the Contract is delayed, the contractual penalty in each individual case of application thereof shall be calculated for the period which starts on the next calendar day following the deadline for the fulfilment of the obligation determined in the Contract and includes the day on which the obligation has been fulfilled. The contractual penalty shall be calculated from the respective amount, excluding VAT. |  |
| **9.** | **TERMINATION** | |
| 9.1. | The Contract may be terminated upon the mutual written agreement of the Parties or unilaterally, if either of the Parties fails to fulfil obligations determined in the Contract, notifying the other Party in writing at least thirty (30) days in advance. |  |
| 9.2. | The Contracting Authority shall inform the Tenderer in writing within one (1) business day, if international or national sanctions or significant sanctions determined by a Member State of the European Union or the North Atlantic Treaty Organisation, affecting the financial and capital market, which make the performance of the Contract impossible or significantly delay the performance of the Contract, are applied to the subjects of sanctions specified in the Contract in accordance with the Law On International Sanctions and National Sanctions of the Republic of Latvia (including also if international or national sanctions or significant sanctions determined by a Member State of the European Union or the North Atlantic Treaty Organisation, affecting the financial and capital market, are applied to a shareholder, member of the board or of the council, beneficial owner, authorised representative or proctor, or the person having the right to represent the Tenderer in the activities related to the branch, or a member of the partnership, its member of the board or of the council, beneficial owner, authorised representative or procurator, if the Tenderer is a partnership). |  |
| 9.3. | Regardless of the termination of the Contract, the Contract shall remain in |  |

|  |  |  |
| --- | --- | --- |
| **No.** | **Compulsory (minimum) requirements** | **Tenderer’s Tender** *(Tenderer 1 shall fill in*  *each box)* |
|  | force with regard to the fulfilment of warranty provisions, except for the case provided for in Sub-clause 9.2 of the Clause 1 table of the Technical Tender. The termination of the Contract shall not affect the duty to make payment for the dog actually supplied and accepted by the Contracting Authority during the period of validity of the Contract, except the case determined in Sub-clause 7.2 of Clause 1 Table of the Technical Tender. |  |
| **10.** | **THE CONFORMITY OF A TENDERER FOR THE PERFORMANCE OF PROFESSIONAL ACTIVITIES** | |
| 10.1. | The tenderer is a merchant registered in the Commercial Register of the Register of Enterprises of the Republic of Latvia.  *This information shall be verified with the registered maintained by the Register of Enterprises of the Republic of Latvia.* | |
| 10.2. | Tenderer is a natural person registered as a performer of economic activities — is registered with the SRS as a taxpayer.  *The information shall be verified in the publicly available database of the State Revenue Service.*  If a natural person is not registered as a performer of economic activities, then the natural person shall submit a certificate certifying that they are selling their personal property (dog). | |
| 10.3. | The tenderer (natural person or legal entity) is a person registered or permanently residing abroad.  Together with the tender, the tenderer shall submit a document (original or a certified copy) issued by the relevant competent state institution certifying that the tenderer is registered in accordance with the requirements of the laws and regulations of the relevant country, as well as that the tenderer is not a legal entity or an association of persons registered offshore, or shall provide a publicly available register where the contracting authority can verify the tenderer’s registration by attaching the translation of the information attesting to compliance with the said requirement.  If a foreign natural person is not registered as a performer of economic activities, then the natural person shall submit a certificate certifying that they are selling their personal property (dog). | |
| 10.4 | A Tenderer registered abroad must submit a list (information) of Tenderer’s shareholders, members of the board or of the council, beneficial owners, authorised representatives or procurators, or the persons having the right to represent the Tenderer in the activities related to the branch, or members of the partnership, its members of the board or of the council, beneficial owners, authorised representatives or procurators, if the Tenderer is a partnership,  along with the application. | |

## 2. FINANСIAL TENDER

|  |  |  |
| --- | --- | --- |
| **No.** | **Name\*** | **Price of a dog, EUR (excl. VAT)\*\*** |
| 1. | One (1) dog |  |
| 2. | ………… |  |
| 3. | ………… |  |

\* The tenderer shall specify the number of service dogs which are offered for verification (testing) and comply with the requirements included in the Procurement Regulations.

**\*\***Value of the dog, micro-chipping and vaccination of the dog, issuance of the European Union (EU) pet passport, dog collar and 2 m (two-metre) long dog leash, full warranty, replacement of the dog with another dog (including transportation expenses when transporting both the dog being replaced and the replacement dog), in the event inherited diseases or non-conformity to the set requirements are established or the dog falls ill prior to its delivery to the Contracting Authority, taxes (except for VAT) and duties applicable to the dog, permits from third parties, customs and other payments to be made for the full and high-quality fulfilment of the Contract.

Conditions for the submission of the Financial Tender:

* 1. The prices must be indicated in euro (EUR) exclusive of VAT, specifying no more than 2 (two) digits after the point.
  2. The Tenderer may submit an offer, namely offer one or more dogs for testing, however, the Contracting Authority shall select only one of the dogs offered by all tenderers with the highest score and meeting the requirements contained in the Procurement Regulations.

## 3. SELECTION OF THE TENDER AND CRITERION FOR THE SELECTION OF THE TENDER

* 1. The tenderer whose tender comply with the requirements specified in the Procurement Regulations and the price of whose offered dog is economically the most advantageous shall be recognised by the Commission as the winner of the Procurement. The tender for the purchase of the dog, which has received the greatest number of points in accordance with the tender selection criteria determined in Sub-clause 3.3 of the Procurement Regulations shall be recognised as economically the most advantageous.
  2. In assessing each dog in the tender of each Tenderer, the Commission shall take into account the price of purchase of the particular dog, specified in the Financial Tender, excluding VAT.
  3. Criteria for assessing the most cost effective tender for each dog individually and their numerical values:

*Table 2*

|  |  |  |
| --- | --- | --- |
| **No.** | **Criteria** | **Maximum numerical value** |
| 1. | Purchase price of the dog, EUR (excl. VAT) | 20 |
| 2. | Test results | 80 |
| 3. | Maximum possible score  to be attained | 100 |

* 1. The final score of the Tenderer’s tender for each service dog shall be calculated according to the following formula:

where

P-numerical score of the dog offered by the tenderer;

ΣK – the sum of the referee's score for each criterion;

maxΣK — maximum amount of referee’s score for each criterion among all the dogs offered by all tenderers;

Czc — the lowest offered price among the dogs offered by all tenderers;

Cpc — price of the tender being assessed.

* 1. The 1 (one) tender for the purchase of the dog, which has received the highest final score in accordance with the formula determined in Sub-clause 3.4 of the Procurement Regulations, shall be recognised as economically the most advantageous.

# 4. INFORMATION TO BE OBTAINED BY THE COMMISSION

* 1. Using publicly available database of the State Revenue Service, the Commission establishes whether the tenderer to be awarded the Procurement *Contract* has any total arrears of taxes (duties) administered by the SRS in Latvia in excess of EUR 150 (one hundred fifty *euro*) on the date of the possible contract award decision.
  2. If the Tenderer has debts of taxes (fees) administered by the SRS, exceeding in total EUR 150, on the day a decision is made on possible awarding of the contract, the Commission shall request to submit a printout from the electronic declaration system of the State Revenue Service within 3 (*three*) business days stating that the Tenderer does not have debts of taxes (fees) administered by SRS in Latvia, exceeding in total EUR 150 (one hundred and fifty euros), *on the day a decision is made on possible awarding of the contract*.

In the event the printout is not submitted within the term stipulated in Sub-clause 4.2, the Tenderer shall be removed from participation in the procurement.

* 1. The Commission requests a tenderer registered or permanently residing abroad and who should be awarded the procurement contract to submit within 3 (three) business days a certificate testifying that the tenderer has no outstanding tax obligations in Latvia exceeding 150 euros, and there are no tax debts in the country of its registration or permanent residence in accordance with the laws and regulations of the said foreign country.
  2. The Contracting Authority shall verify whether any international or national sanctions stipulated by Section 111 of the Law On International Sanctions and National Sanctions of the Republic of Latvia which may delay the performance of the Contract have been imposed on the tenderer to be awarded the contract, its members, member of the board or council, beneficial owner, authorised representative or proctor, or the person authorised to represent the tenderer in the activities related to the branch, or a member of the partnership, its member of the board or of the council, actual beneficiary, authorised representative or procurator, if the Tenderer is a partnership. If any sanctions stipulated by Section 11 of the Law On International Sanctions and National Sanctions of the Republic of Latvia which may delay the performance of the Contract have been imposed on the tenderer or any foregoing person, the tenderer is eliminated from the contract award procedure.
  3. If the foreign-registered tenderer to be awarded the contract fails to submit along with the tender the list (information) referred to in Table 1, Sub-clause 10.4, the Commission shall request to submit the required information within 3 (three) business days for the purposes of carrying out verification referred to in Sub-clause 4.4.

# 5. CONDITIONS FOR SUBMISSION OF TENDER

* 1. **The tenderer may submit the tender before 17 October 2023, 10.00 AM**, by sending it to the e-mail address: [Sarmite.Zincenko@vid.gov.lv.](mailto:Sarmite.Zincenko@vid.gov.lv)
  2. The tenderer may amend or withdraw the submitted tender before the deadline specified for the submission of tender.
  3. Following the expiry of the deadline for the submission of tenders, the Tenderer shall have no right to change its tender.
  4. The Tender shall be submitted in the **PDF** or **Word** format using a secure electronic signature or attaching a scanned document to the e-mail (fill in, print, sign and scan).
  5. The tender shall be protected using encryption. As an encryption tool, one can use, for example, the zipping software 7-Zip (https://[www.7-zip.org/)](http://www.7-zip.org/)) by setting an encryption password for the created archive of the tender files (Instructions: right click with mouse – 7-Zip – Add to archive – Enter password – Reenter password – OK).
  6. **The tenderer shall send the password (code) on 17 October 2023 between 10:00 AM and 11:00 AM** to the following email address: [Sarmite.Zincenko@vid.gov.lv](mailto:Sarmite.Zincenko@vid.gov.lv) for opening the encrypted tender.
  7. The Contracting Authority shall not consider a tender not submitted in the prescribed manner or submitted in an unencrypted form and/or for which a password has not been sent within the deadline provided in Sub-clause 5.6 of Procurement Regulations.
  8. The submitted tenders shall be opened at the meeting held by the Commission after the expiration of deadline provided for the submission of password (code) in Clause 5.6 of Procurement Regulations.

|  |
| --- |
| **Tenderer’s name:** |
| Registration No.: |
| Registered and business address: |
| Contact person: |
| Telephone: |
| E-mail address and e-address: |
| Bank details: |

The Tenderer’s authorised representative \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(given name, surname)

Signature (if the document has not been signed electronically) Date

THIS DOCUMENT HAS BEEN SIGNED ELECTRONICALLY BY MEANS OF A SECURE ELECTRONIC SIGNATURE AND CONTAINS A TIME STAMP

## Indoor and Outdoor Dog Test Protocol

**Name of the dog**

**Micro-chip No.**

**Tenderer**

**Place Date**

**Indoor and outdoor tests**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 | 2 | 3 | 4 | 5 |
| No. | Type of testing | Coefficient | Score | Notes |
| 1. | Slippery floor | x 1 |  |  |
| 2. | Metallic sound | x 1 |  |  |
| 3. | Table exercise | x 1 |  |  |
| 4. | Plank-way | x 1 |  |  |
| 5. | Upward stairs | x 1 |  |  |
| 6. | Carrying  exercise | x 1 |  |  |
| 7. | Downward stairs | x 1 |  |  |
| 8. | Dark room | x 5 |  |  |
| 9. | Self-confidence | x 5 |  |  |
| Total score: | | | : 17 | = |

**Members of the Commission:**

1. Scoring referee\_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_\_\_\_/

2. / /

3. / /

## Protocol on the Testing of the Dog for the Determination of the Hunting Instinct

**Name of the dog**

**Micro-chip No.**

**Tenderer**

**Place Date**

**Determination of the hunting instinct**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No | Type of testing | Coefficient | Score | Notes |
| 1. | Chasing | x 1 |  |  |
| 2. | Pickup | x 1 |  |  |
| 3. | Hunting instinct | x 3 |  |  |
| 4. | Search | x 2 |  |  |
| 5. | Blocked object | x 2 |  |  |
| Total: | | | : 9 | **=** |

**Members of the Commission:**

1. Scoring referee\_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_\_\_\_/

2. / /

3. / /

**Delivery and Acceptance Certificate**

, 2023

Place

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, hereinafter referred to as the ‘Supplier’, represented by its

supplier’s name given name, surname

acting pursuant to , of the one part, and

**State Revenue Service,** hereinafter referred to as the Contracting Authority, represented by its authorised representative,\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_acting pursuant to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, on the other part, hereinafter jointly referred to as the ‘Parties’ and each individually as the ‘Party’, sign the following dog delivery and acceptance certificate:

1. The Supplier shall deliver and the Contracting Authority shall accept the dog compliant with the requirements of the Contracting Authority in accordance with the Procurement “Purchase of a Dog” No. FM VID 2023/203:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Dog (name, micro-chip No.) | Breed | Sex | Date of Birth | Value, EUR excl. VAT |
|  |  |  |  |  |

1. The following documents shall be issued for the dog:

* European Union pet passport with notes on vaccination against rabies, carnivorous plague, parvovirus, infectious hepatitis, parainfluenza and leptospirosis, and the clinical examination record of an authorised veterinarian in the pet’s passport is no older than five (5) days. Passport No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_;
* pedigree documents (if any) — No. \_\_\_\_\_\_\_\_;
* This Certificate is drawn up in Latvian or *(in both Latvian and English in the event the Supplier is a non-resident of the Republic of Latvia) on \_\_\_\_ pages in two (2) identical copies; one copy shall be stored with the* Contracting Authority and the second copy shall be stored with the Supplier. This Certificate shall be attached to the Contract and become an integral part thereof. In the event of disputes, the text in Latvian shall prevail (*in the event the* Supplier is a non-resident of the Republic of Latvia and the Certificate is drawn in both Latvian and *English*).

1. Information about the time of delivery of the dog (cross out as inappropriate):

3.1. the delivery has occurred within the term specified in Sub-clause 3.1 of the Contract;

3.2. the delivery has occurred violating the term specified in Sub-clause 3.1 of the Contract.

**Signatures of the Parties:**

Contracting Authority Supplier

/ /

1. *Completed by the Tenderer by writing the word “****CONFIRMED****”, “****ENSURED****” or “****AGREED****”, or otherwise describing its capabilities to ensure the observation of the requirements.* [↑](#footnote-ref-1)