**TENDERER'S Tender**

**For the procurement arranged by the State Revenue Service
“Delivery of dogs”**

**Procurement identification No. FM VID 2025/164**

Tenderer , Registration No. , by signing

the Tenderer's tender,

* confirms that the Tenderer will ensure the execution of the procurement "Delivery of dogs", ID No. FM VID 2025/164, in accordance

with the mandatory (minimum) technical requirements and prices specified in the financial offer;

* certifies that in the performance of the obligations of the procurement contract, the Tenderer will not carry out transactions (will not purchase goods or services) with such natural or legal person to whom (including its member of the board or council, beneficial owner, person entitled to represent or attorney-in-fact, or a person authorized to represent the legal person in activities related to the branch, or a member of a partnership, a member of its board or council, the beneficial owner, the person entitled to represent or attorney-in-fact, if the legal person is a partnership) international or national sanctions or sanctions of a Member State of the European Union or of the North Atlantic Treaty Organization apply affecting significant financial and capital market interests;
* certifies that the Tenderer is not subject to the provisions of Article 5k, Clause 1 of Council Regulation (EU) No. 833/2014 of 31 July 2014, i.e. the Tenderer (including the Tenderer's subcontractor(s)) is not:
1. a Russian national, a natural person residing in Russia or a legal person, entity or body established in Russia;
2. a legal person, entity or body whose proprietary rights are directly or indirectly owned for more than 50 % by an entity referred to in paragraph a) of this Clause;
3. a natural or legal person, entity or body acting on behalf of or under the instructions of an entity referred to in paragraphs (a) or (b), including where they account for more than 10% of the contract value, subcontractors, suppliers or entities whose capacities are being relied on within the meaning of the public procurement directives.

1. TECHNICAL PROPOSAL

Table 1

|  |  |  |
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| **Pos. No.** | **Mandatory** (**minimum) requirements** | **Proposed by the Tenderer** **(***the Tenderer[[1]](#footnote-1) fills in each box***)** |
| **1.** | **SUBJECT OF THE PROCUREMENT** |
| 1.1. | Delivery of untrained dog(s) to ensure the operation of the Customs Administration of the State Revenue Service (hereinafter referred to as the Contracting Authority or SRS).The Tenderer can submit a tender for the delivery of one or more dogs.The Contracting Authority may not purchase the dog(s) offered by the Tenderer that meet(s) the technical specifications if the total price of the most economically advantageous (Sub-clause 3.4) dogs exceeds the total amount designated for the contract(s) in Sub-clause 5.1 of the table in Clause 1. |
| 1.2. | The delivery of dog(s) is scheduled to be completed by **30 September 2025**. |
| **2.** | **REQUIREMENTS FOR THE DOG** |

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| **Pos. No.** | **Mandatory** (**minimum) requirements** | **Proposed by the Tenderer** **(***the Tenderer 1 fills in each box)* |
| 2.1. | Dog(s) breed | German Shepherds, Belgian Shepherds, Labradors or Springerspaniels, etc. medium/large dogs. |  |
| 2.2. | Pronounced preydrive | A pronounced prey drive; |  |
| A great desire for toys, interest is persistent; |  |
| Able to actively play and search for a motivational object for a long time. |  |
| 2.3. | Positive or neutral attitude towardsthe environment | Willingly communicates with strangers,positive; |  |
| By no means aggressive or fearful. |  |
| 2.4. | Stable and balanced nervous system | Active, but at the same time weighed and stable, controllable. |  |
| 2.5. | Assertiveness in a foreign environment | Self-confident, independent, quickly able to adapt to the new situation, reliable. |  |
| 2.6. | Good physical shape | Physically well-developed, able to withstand prolonged physical activity well. |  |
| 2.7. | Indifferent towardsnoise | Does not show fear or aggression towards noise. |  |
| 2.8. | Dog(s) age in months on the day of the tender submission. | 2 - 10 months. |  |
| 2.9. | The dog must be clinically examined with no medical conditions | Vaccinated against rabies(according to the European Unionregulation). Vaccination carried outat least twenty-one (21) days before the date of the transfer of the dog - the date of mutual signing of the acceptance certificate. |  |
| On the day of signing the dog acceptance certificate, submit the European Union (EU) standard pet passport (specified in Regulation 577/2013) with notes on vaccination against rabies, canine distemper, parvovirus, infectious hepatitis, parainfluenza, leptospirosis and a record of the clinical examination by an authorized veterinarian noted in the passport, not older than 5 days. |  |
| On the date of signing the dog(s) acceptance certificate, the dog(s) shall be microchipped with a microchip conforming to ISO 11784 or 11785standard. |  |

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| **Pos. No.** | **Mandatory** (**minimum) requirements** | **Proposed by the Tenderer** **(***the Tenderer 1 fills in each box)* |
| 2.10. | Additional requirement  | Set shall include - a collar and a 2 m long leash for each dog. |  |
| **3.** | **ASSESSMENT OF THE DOG(S) EXAMINATION/TESTING** |
| 3.1. | In order to study the innate and acquired characteristics of the dog(s) (the level of dog(s) drives (prey drive), the type and resilience of the nervous system (dog's behavior in the environment, dog's behavior towards humans and animals), the dog(s) shall be tested. |  |
| 3.2. | The Tenderer must ensure the necessary conditions for testing in the premises and outside.For premises testing - industrial premises with tiled floor and at least 5 tables, a dark basement, metal ladders of at least 3 m high with lattice (transparent) steps.For outside testing - a footbridge and a meadow or forest. |  |
| 3.3. | The course of testing shall be documented. During the testing process, each dog's testing protocol shall be filled out - “Dog Testing Protocol' (protocol in Annex 1 of the Procurement Regulations). The evaluation shall be carried out according to a 6-point scale, where "6" is the highest rating and "1" is the lowest. The evaluation shall be carried out and noted for each item of the protocol. A test shall be deemed to have been successfully passed if the total number of test points is not less than "4,80, rounding the result to 2 decimal places". |  |
| 3.4. | After the end of the examination (testing), the Tenderer has the right to get acquainted with the evaluation (testing) protocols for the proposed dog(s). Dog(s) which have not passed the test successfully shall not be further assessed. |  |
| 3.5. | In order to determine the compliance of the dog(s) with the requirements of the Contracting Authority, the inspection/testing of each dog separately shall be carried out at the place specified in Sub-clause 3.2 of the table in Clause 1 of the technical proposal by the representatives delegated by the Commission, as well as an expert may be invited.For the duration of the contract, under the warranty, in the casespecified in Sub-Clause 4.4 of the table in Clause 1 of the technical proposal, to determine the dog's compliance with the Contracting Authority's requirements, the examination/testing of the dog(s) shall be conducted by persons authorized by the Contracting Authority, and an expert may also be invited. |  |
| **4.** | **QUALITY AND GUARANTEES** |

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| **Pos. No.** | **Mandatory** (**minimum) requirements** | **Proposed by the Tenderer** **(***the Tenderer 1 fills in each box)* |
| 4.1. | The Tenderer shall ensure the replacement of the dog(s) with a dog(s) that meets the Contracting Authority's requirements or a full refund of the dog’s price, if:1. the dog(s) falls ill or dies within 5 working days after the date of the mutual signing of the dog(s) acceptance certificate and the certified veterinarian confirms by means of a certificate that the dog(s) has become infected prior to being handed over;
2. Within 180 days after the date of mutual signing of the acceptance certificate for the dog(s), congenital diseases or pathologies acquired prior to the transfer to the Contracting Authority (dysplasia of the hip or elbow joints C, D, E vertebral pathologies, heart disease, behavioral pathologies, etc.) are revealed and it is certified in writing by a certified veterinarian and it makes it difficult or impossible to further train and use the dog for the Contracting Authority's needs;
3. Within 120 days after the date of mutual signing of the acceptance certificate for the dog(s), it is revealed that the dog(s) do not meet any of the requirements set out in Sub-clauses 2.1-2.7 and 2.9 of the table in Clause 1 of the Technical Proposal, which makes it difficult or impossible to further train and use the dog(s) in the service for the needs of the Contracting Authority.
 |  |
| 4.2. | If the facts referred to in Sub-Clause 4.1 of the table in Clause 1 of the Technical Proposal are identified, the Tenderer undertakes to replace the dog(s) with an equivalent dog(s) conforming to the requirements of the Technical Proposal within three (3) months after a written claim of the Contracting Authority. In the cases specified in Sub-Clause 4.1 of the table in Clause 1 of the Technical Proposal, the Tenderer shall bear the full cost of transporting the dog to be replaced and a new dog. |  |
| 4.3. | If it is not possible to replace the dog(s), the Tenderer undertakes to reimburse the received fee specified in the Contract for the respective dog(s) and the costs of transporting the dog(s) to be replaced by the Tenderer within three (3) months after receiving the written complaint from the Contracting Authority (also in the case when the transportation of the dog was provided by the Contracting Authority itself).The Contracting Authority shall not pay any additional fee if the cost of the new dog(s) exceeds the cost of the dog(s) to be replaced. Replacing a dog(s) with another is permissible no more than two (2) times. |  |
| 4.4. | The inspection/testing of the dog(s) within the scope of the guarantee during the Contract’s validity shall take place in accordance with the provisions of Clause 3 of the table in Clause 1 of the Technical Proposal. |  |
| **5.** | **CONTRACT AMOUNT AND DOG PRICES** |
| 5.1. | The total amount of the Contract(s) for the purchase of the dog(s) mentioned in Sub-clause 1.1 of the table in Clause 1 of the Technical Proposal is EUR ( ) without value-addedtax (hereinafter referred to as VAT). VAT is calculated and paid in accordance with the applicable laws and regulations. The purchase price(s) of the dog(s) is specified in the Financial Offer. |  |

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| **Pos. No.** | **Mandatory** (**minimum) requirements** | **Proposed by the Tenderer** **(***the Tenderer 1 fills in each box)* |
|  | The total amount of the Contract planned by the Contracting Authority cannot exceed **EUR 9,999.99** excl. VAT. |  |
| 5.2. | The prices for the delivery of the dog(s) specified in the Financial Offer include all costs related to the complete and quality performance of the Contract:1) the cost of the dog(s) - dog(s) microchipping, vaccination and issuing a pet passport of the European Union (EU) model, a dog(s) collar(s) and a 2-meter long leash(es), full warranty, incl. replacement of the dog(s) with another or a refund – in the full amount of the dog’s price (incl. transportation costs when delivering both the dog to be replaced and the new dog), whether hereditary diseases or non-compliance with the specified requirements are detected or the dog(s) has become ill before being handed over to the Contracting Authority, taxes applicable to the dog(s) (excl. VAT), duties and permits from third parties, customs and other payments necessary for the full and high-quality performance of the Contract.2) transportation costs for the delivery of the dog(s) to the Riga Airport Customs Control Point, 16 Ziemeļu St., in Mārupes municipality (if the supplier is a non-resident of the Republic of Latvia) or to Riga, 1 Talejas St. (if the Tenderer is a resident of the Republic of Latvia) and all related expenses. |  |
| **6.** | **DOG(S) HANDING-OVER/ACCEPTANCE PROCEDURE** |
| 6.1. | The dog(s) shall pass into the possession of the Contracting Authority on the date of mutual signing of the acceptance certificate (in accordance with the form specified in the annex to the Technical Proposal), but into ownership as of the date when the Contracting Authority pays the purchase price for the dog(s) in full.The acceptance certificate shall become an integral part of the Contract. The authorized representative of the Contracting Authority shall not sign the acceptance certificate if the dog(s) do not comply with the requirements of the Contract, if the Tenderer does not issue all the documents specified in Clause 2 of the sample of the dog(s) acceptance certificate along with the dog(s) (pedigree documents must be issued only if any) or does not fulfil the additional requirement specified in Clause 2.10 of the table in Clause 1 of the Technical Proposal. |  |
| **7.** | **PAYMENT TERMS** |  |
| 7.1. | The Contracting Authority shall pay for the purchase of a high-quality dog(s) that meets the Contracting Authority's requirements within thirty (30) days after the date of mutual signing of the Contract and acceptance certificate and submission of the invoice, by transferring the payment to the Tenderer's current account specified in the Contract. The date of money transfer from the Contracting Authority's current account shall be deemed as the moment of payment.If the Tenderer is a taxpayer registered in the Republic of Latvia, it shall prepare a structured electronic invoice (e-invoice) in accordance with the requirements of regulatory enactments and send it to the Contracting Authority at the following eAddress: EINVOICE\_VID@90000069281. |  |

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| **Pos. No.** | **Mandatory** (**minimum) requirements** | **Proposed by the Tenderer** **(***the Tenderer 1 fills in each box)* |
|  | If the Tenderer is a taxpayer registered abroad, it shall prepare an invoice electronically and send it to the Contracting Authority e-mail address – FP.lietvediba@vid.gov.lv in PDF format. An electronically sent invoice shall be deemed received on the next working day after it has been sent to the e-mail address or eAddress specified in this Sub-clause. |  |
| 7.2. | If the Contracting Authority is not entitled to pay for the actually delivered dog(s) due to sanctions imposed on the Tenderer, the Contracting Authority shall postpone the payment, and the deadlines for payment shall be suspended until the moment when the sanctions against the Tenderer (including if international or national sanctions or significant financial and capital interests affecting sanctions of a European Union and North Atlantic Treaty Organization member state are imposed on a board or council member, beneficial owner, authorized representative or attorney-in-fact, or on a person authorized to represent the Tenderer in activities related to the branch, or on a partner of a partnership, its board or council member, beneficial owner, authorized representative or attorney-in-fact, if the applicant is a partnership) are lifted and payments can be made. |  |
| **8**. | **RESPONSIBILITY OF THE PARTIES** |
| 8.1. | The Tenderer is responsible for the compliance of the dog(s) with the requirements specified by the Contracting Authority. |  |
| 8.2. | The Contracting Authority shall demand and the Tenderer undertakes to pay a penalty for non-compliance with the deadline specified in Sub-clause 4.2 or 4.3 of the table in Clause 1 in the Technical Proposal, amounting to one-tenth of a percent (0.1%) of the value of the replacing dog(s) for each day of delay, but no more than ten percent (10%) of the value of the replacing dog(s). |  |
| 8.3. | The Contracting Authority undertakes to pay for the dog(s) within the terms and in accordance with the procedure specified in the Contract. If the Contracting Authority fails to pay the Tenderer's invoice within the term specified in the Contract, the Tenderer shall demand from the Contracting Authority to pay a contractual penalty in the amount of tenth of a percent (0.1%) of the cost of the accepted and unpaid dog(s) for each day of late payment, but not more than ten percent (10%) of the cost of the accepted and unpaid dog(s). |  |
| 8.4. | The Parties undertake to compensate for direct damages caused to the other Party, if any have occurred as a result of an unlawful act or omission of the Party, and the fact of the existence of damages and the amount of damages, as well as the causal link between the act or omission in question and the damage caused, have been established and proved. The Parties shall not be liable for compensation for accidental losses. |  |
| 8.5. | The Parties are mutually responsible for the fair and timely performance of the provisions of the Agreement. |  |

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| **Pos. No.** | **Mandatory** (**minimum) requirements** | **Proposed by the Tenderer** **(***the Tenderer 1 fills in each box)* |
| 8.6. | Payment of the contractual penalty determined in the Contract shall not exempt the Parties from complete fulfillment of obligations determined in the Contract. The contractual penalty shall not be included in the damages. |  |
| 8.7. | In the event of a delay in the performance of any obligation under the Contract, the contractual penalty shall be calculated, in each individual case of its application, for the period commencing on the calendar day following the deadline for performance of the obligation under the Contract and including the date on which the obligation was fulfilled. The contractual penalty shall be calculated from the corresponding amount, excluding VAT. |  |
| **9.** | **TERMINATION OF THE CONTRACT** |
| 9.1. | The Contract may be terminated by giving written notice to the other Party at least thirty (30) days in advance. |  |
| 9.2. | The Contracting Authority shall notify the Tenderer in writing at least one (1) working day in advance if:9.2.1. In accordance with the Law on International and National Sanctions of the Republic of Latvia, if the contract specifies sanctioned entities (the Tenderer, including any board or council member, beneficial owner, authorized representative or attorney-in-fact, or person authorized to represent the Tenderer in actions related to a branch, or member of the partnership, a member of its board of directors or council, a beneficial owner, a person entitled to represent or attorney-in-fact, if the applicant is a partnership) have international or national sanctions imposed on them, or sanctions of a Member State of the European Union and the North Atlantic Treaty Organization that significantly affect financial and capital interests, and may render the contract impossible to perform or significantly delay its fulfillment.9.2.2. if any of the conditions arising from Section 5k, Clause 1 of Council Regulation (EU) No. 833/2014 of 31 July 2014 occurs for the Tenderer during the period of validity of the Contract. |  |
| 9.3. | Notwithstanding the termination of the Contract, the Contract shall remain in force in relation to the performance of the warranty terms specified in the Contract, except for the case specified in Sub-Clause 9.2 of the table in Clause 1 of the Technical Proposal. Termination of the Contract shall not affect the obligation to pay for the dog(s) actually delivered and accepted by the Contracting Authority during the term of the Contract, except in the case specified in Sub-Clause 7.2 of the table in Clause 1 of the Technical Proposal. |  |
| **10.** | **SUITABILITY OF THE TENDERER TO PURSUE THE PROFESSIONAL ACTIVITY** |
| 10.1. | The Tenderer is a merchant registered in the Commercial Register of the Enterprise of the Republic of Latvia.*The information will be verified in the registers kept by the Register of Enterprises of the Republic of Latvia.* |
| 10.2. | The Tenderer is a natural person who is registered as a performer of business activity and is registered with the SRS as a taxpayer.*The information will be verified in a publicly available database of the SRS.* |

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| **Pos. No.** | **Mandatory** (**minimum) requirements** | **Proposed by the Tenderer** **(***the Tenderer 1 fills in each box)* |
|  | If a natural person is not registered as a performer of business activity, then the natural person shall **submit a certification** that he or she is selling his or her personal property (dog). |
| 10.3. | The Tenderer (natural or legal person) is a person registered or permanently residing in a foreign country.**Together with the Tender, the Tenderer must submit** a document (original or certified copy) issued by the competent authority of the relevant state, **certifying** that the Tenderer is registered in accordance with the requirements of the laws and regulations of the relevant country, as well as the Tenderer is not an offshore legal person or an association of persons or indicates a publicly available register where the Contracting Authority could verify the fact of registration of the Tenderer without additional payment, attaching a translation of the information attesting to the fulfilment of the specified requirement.If a foreign natural person does not have to be registered as a performer of business activity, then the **natural person shall submit a certification** that he or she is selling his or her personal property (dog(s)). |
| 10.4. | **Along with the Tender**, the Tenderer registered in a foreign country **must submit a list (information)** of the Tenderer's members of the board or council, beneficial owner, person entitled to represent or attorney-in-fact, or a person authorized to represent the Tenderer in activities related to the branch, or a member of the partnership, a member of its board of directors or council, a beneficial owner, a person entitled to represent or attorney-in-fact, if the Tenderer is a partnership. |

**2. FINANCIAL OFFER**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Pos. No.** | **Name\*\*** | **Dog price, EUR (excl. VAT)\*\*\*** | **Transport expenses, EUR (excl. VAT)\*\*\*\*** | **Total price, EUR (excl. VAT) \*\*\*\*\*****∑5= 3+4** |
| **1.** | **2.** | **3.** | **4.** | **5.** |
| 1. | 1 (one) dog\* |  |  |  |
| 2. | 1 (one) dog |  |  |  |
| 3. | ………….. |  |  |  |
|  |  |  |  |  |

\*The Tenderer can submit a tender for the delivery of one or more dogs.

\*\*The table **does not** need to indicate the name of the dog or the number of the microchip, but only the number of dogs and the price of each dog.

\*\*\* The cost of the dog(s) - dog(s) microchipping, vaccination and issuing a pet

passport of the European Union (EU) model, a dog(s) collar(s) and a 2-meter long leash(es), full

warranty, incl. replacement of the dog(s) with another or a refund – in the full amount of the dog’s price (incl. transportation costs when delivering both the dog to be replaced and the new dog), whether hereditary diseases or non-compliance with the specified requirements are detected or the dog(s) has become ill before being handed over to the Contracting Authority, taxes applicable to the dog(s) (excl. VAT), duties and permits from third parties, customs and other payments necessary for the full and high-quality performance of the Contract.

\*\*\*\* If the supplier is a non-resident of the Republic of Latvia, the dog shall be delivered to the Riga Airport Customs Control Point at 16 Ziemeļu Street, Mārupes municipality. the supplier is a resident of the Republic of Latvia, the dog shall be delivered at Riga, 1 Talejas Street. In the transportation expenses, the Tenderer shall include **all** necessary transportation costs associated with the dog's delivery.

\*\*\*\*\* Prices must be quoted in *euros* (EUR) excluding VAT to no more than *two* (2) decimal places.

1. **SELECTION OF TENDERS AND CRITERIA FOR SELECTING**

**TENDERS:**

* 1. One or several (different) Tenderers may be declared the winner of the Procurement. The Commission shall recognize the Tenderer(s) as the winner of the Procurement whose tender(s) meets the requirements specified in the Procurement Invitation and whose proposed dog(s) is(are) the most economically advantageous.
	2. The most economically advantageous will be the dog(s) that receive the highest final evaluation(s) according to the evaluation criteria for dogs specified in Sub-clause 3.3 of the Procurement Regulations and the formula set out in Sub-clause 3.4, not exceeding the total contract amount intended for the Procurement and specified in Sub-clause 5.1 of table in Clause 1.
	3. Criteria for evaluating the most economically advantageous dogs, individually for each dog, and their numerical values:

Table 2

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| --- | --- | --- |
| **Pos. No.** | **Criteria** | **Maximum numerical value** |
| 1. | Purchase price of each dog in EUR (excluding VAT) | 20 |
| 2. | Testing results | 80 |
| 3. | Maximum possible number of points to be scored | 100 |

* 1. The final assessment of each dog shall be calculated using the formula:

$$P=\left(\frac{ΣΚ}{maxΣΚ} X 80\right)+\frac{Czc}{Cpc} X 20$$

where

P - Numerical rating of the dog proposed by the Tenderer;

ƩK - the sum of the judge's rating of each criterion;

maxƩK - the sum of the maximum judge's rating for each criterion among all dogs offered by all Tenderers;

Czc - the lowest price proposed among all dogs offered by all Tenderers;

Cpc - the price of the tender being evaluated.

* 1. The most economically advantageous dogs can be recognized as both dogs offered by one or different Tenderers.
1. INFORMATION TO BE OBTAINED BY THE COMMISSION
	1. The Commission obtains information from the publicly available database of the SRS on whether the Tenderer who should be awarded the Procurement Contract on the day when the decision on the possible award of the Contract is taken does not have tax (fee) debts administered by the SRS in Latvia, which in total exceed EUR 150 (one hundred and fifty euros).
	2. If the Tenderer has tax (fee) debts administered by the SRS on the day when the decision on the possible award of the Contract is taken, which in total exceeds EUR 150 (one hundred and fifty euros), the Commission shall ask to submit a printout from the SRS electronic declaration system within three (3) working days on the fact that the Tenderer has no tax debts in Latvia as at the day when the decision on the possible award of the Contract is taken, totaling more than EUR 150 (one hundred and fifty euros).

If the printout is not submitted within the time period specified in Sub-Clause 4.2, the Tenderer shall be excluded from participation in the procurement.

* 1. The Commission shall ask the Tenderer registered or permanently resident in a foreign country who should be awarded the Procurement Contract to submit a certificate within three (3) working days stating that the Tenderer has no tax debts in Latvia in the total amount exceeding EUR 150 (one hundred and fifty euros) as at the day when the decision on the possible award of the Contract is taken, and that there are no tax debts in the country where it is registered or in which it has its permanent residence, in accordance with the regulatory enactments of the relevant foreign country.
	2. In the event that the Tenderer registered in a foreign country to whom the Contract should be awarded does not submit along with the list of tenders (information) referred to in Sub-Clause 10.4 of the table in Clause 1, then the Commission shall request to submit the necessary information for the performance of the examination referred to in Sub-Clause 4.3 within three (3) working days.
	3. The Commission shall examine, in relation to the Tenderer to whom the Contract should be awarded, whether, in respect of that Tenderer’s member of the board of directors or of the council, beneficial owner, person entitled to represent or attorney-in-fact, or person authorized to represent the Tenderer in activities relating to the branch, or a member of a partnership, a member of its board of directors or council, the beneficial owner, the person entitled to represent or the attorney-in-fact, if the applicant is a partnership, the sanctions specified in the first Section of Clause 111 of the Law on International Sanctions and National Sanctions of the Republic of Latvia, which affect the performance of the Contract, have been determined. If the sanctions specified in the first Section of Clause 111 of the Law on International Sanctions and National Sanctions of the Republic of Latvia have been determined in relation to the Tenderer or any of the abovementioned persons, which will hinder the performance of the Contract, the Tenderer shall be excluded from participation in the procedure for awarding the Contract.
	4. The Commission shall obtain the information referred to in Sub-Clause 4.5 from the Enterprise Register of the Republic of Latvia by checking the sanction search links. If information about the persons referred to in Sub-Clause 4.5 is not published on the site, the Tenderer must submit it:

4.6.1. together with the tender, or

4.6.2 within three (3) working days from the date of dispatch of the Commission's request.

* 1. The Commission shall accept and recognize certificates and other documents issued by the competent authorities of Latvia in the cases if they were issued not earlier than one month prior to the date of submission, and the Commission shall accept and recognize certificates and other documents issued by competent authorities of foreign countries if they were issued not earlier than six months prior to the date of submission, unless the issuer of the certificate or document has specified a shorter period of validity.
1. CONDITIONS FOR THE SUBMISSION OF TENDERS
	1. **The tender may be submitted by the Tenderer before the 1st of July 2025 at 10 a.m.,**

**by sending the tender to the following e-mail address:** **Sandra.Pole@vid.gov.lv.**

* 1. The Tenderer may amend or supplement the submitted tender only before expiry of the time period for submission of the tender.
	2. The Tenderer is not entitled to modify its tender after the deadline for submission of the tender.
	3. The tender must be protected using encryption. For instructions, see Annex 2.
	4. **The Bidder shall send a password (code) for opening the encrypted tender on the 1st July 2025 from 10 a.m. to 11 a.m.** **to the email address:** **Sarmite.Zincenko@vid.gov.lv** **.**
	5. The tender that has not been submitted in the prescribed manner or that has been submitted in unencrypted form and/or to which a password has not been sent within the time period specified in Clause 5.6 of this Section may not be considered by the Contracting Authority.
	6. In order for the tender to be received by the SRS, please use the e-mail

address for submitting offers, which FROM address domain matches the domain of the actual sender.

* 1. After sending the tender, we ask the Tenderer to make sure that a reply is received confirming the receipt of the tender.

**Name of the Tenderer:**

Registration No.:

Registered and business address:

Contact person:

Phone:

E-mail address and e-Address:

Bank details:

Tenderer's authorized person (name, surname)

Signature (if not signed electronically), Date

THE DOCUMENT IS ELECTRONICALLY SIGNED WITH A SECURE ELECTRONIC SIGNATURE AND CONTAINS A TIME STAMP

*Annex No. 1*

**Dog Testing Report**

**Dog's name**

**Dog's microchip number**

**Dog owner (or handler)**

**Place Date**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No | Type of testing |  | Evaluation | Notes |
| **Part A - Determining the intensity of hunting behavior** |
| 1. | Chasing | x1 |  |  |
| 2. | Catching | x1 |  |  |
| 3. | Hunting drive | x3 |  |  |
| 4. | Searching | x2 |  |  |
| 5. | Blocked object | x2 |  |  |
|  | **Part A in total** | :9= |  |  |
| **Part B - Premises and Outside Testing** |
| 6. | Slippery floor | x1 |  |  |
| 7. | Metallic sound | x1 |  |  |
| 8. | Table exercise | x1 |  |  |
| 9. | Pit/bridge | x1 |  |  |
| 10. | Stairs | x1 |  |  |
| 11. | Carrying exercise | x1 |  |  |
| 12. | Dark room | x1 |  |  |
| 13. | Assertiveness | x5 |  |  |
| 14. | Handling of strangers | x1 |  |  |
| 15. | Handling of transport | x1 |  |  |
| 16. | Handling of other dogs | x1 |  |  |
| 17. | Reaction to noise | x1 |  |  |
|  | **Part B in total** | :16= |  |  |
| **Part C - General Description** |
| 18. | Willingness to cooperate | x1 |  |  |
| 19. | Learning abilities | x1 |  |  |
| 20. | Visual appearance | x1 |  |  |
| 21. | Stress level and psychological resilience | x3 |  |  |

|  |  |  |
| --- | --- | --- |
| 22. Physical condition x1 |  |  |
| **Part C in total** :7= |  |  |
| **Final evaluation (Part A, B. C) :3=** |  |  |

**Instructor:**  /signature and its transcript/

*Annex 2*

**Tender encryption**

Instruction:

1. Press the right mouse button once on the file name;
2. 7-Zip (*if such a name does not appear, then it is necessary to download the required software -* [*https://www.7-zip.org/*)](https://www.7-zip.org/);
3. Put in the archive;
4. Enter your password;
5. Good;
6. The encrypted file is signed with a secure electronic signature - [https://www.eparaksts.lv/lv/.](https://www.eparaksts.lv/lv/)



Created encrypted tender (yellow folder).



1. To be completed by the Tenderer by writing the word "CERTIFY" or "PROVIDE" or "AGREE", or otherwise describing their ability to ensure compliance with the requirements. [↑](#footnote-ref-1)